# SKEGNESS INFANT ACADEMY

## Privacy Notice - Appendix 1

| Data recipient and purpose of sharing | Pupil names | Date of birth | Characteristics* | Home contact details | Parental contact details | Assessment/Levels | Other |
|---|---|---|---|---|---|---|---|
| **NHS Health professionals** - Supporting pupils and their families. Carry out hearing checks, administer annual flu vaccinations, height and weights checks and dental support. School nurse, Dentist, Health Visitors, SEN, Educational Physiologist, S&LTherapy, EHCP, Healthy Minds, ADHD/ASD Team, Com' Paediatrician and GP's | ✓ | ✓ | | ✓ | ✓ | | |
| **CAMHS** - for safeguarding vulnerable pupils | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **Working Together –** Autism Outreach for supporting individual children | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Any concerns, background information |
| **SALT** - Specialist Teaching Team for supporting individual children | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Any concerns, background information |
| **STT/EP** - Specialist Teaching Team for supporting individual children | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Any concerns, background information |
| **EHCP** - Education and Health Care Plan (LCC) | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Reports from other agencies and IPMS |
| **Eclipse** - enhanced speech and language | ✓ | ✓ | | ✓ | ✓ | ✓ | |
| **Police and Emergency Services** - supporting with any safeguarding and any other concerns | ✓ | ✓ | | ✓ | ✓ | | |
| **Family Key Worker** – Supporting pupils/families | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **Pupil Reintegration Team** - Exclusions | | | | | | | |
| **Boss Team** – help prevent permanent exclusions | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| **LADO Team** - Safeguarding | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **CPOMS** - online safeguarding system for recording incidents and CP issues | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| **Educational Welfare Officer** – supporting families/pupils in school in relation to attendance | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **Department of Education** – for safeguarding | ✓ | ✓ | ✓ | | | ✓ | |
| **LCC – Secure Access** – Census, K2S and S2S | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |

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| **SIMS (School Business Solutions)** – Pupil database | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medical/SEND/dietary/ funding details/ class/school history |
| **Tapestry** online learning journey for EYFS, includes photo and video observations | ✓ | ✓ | ✓ | | ✓ | ✓ | |
| **Lincolnshire County Council Education Department** - for the purpose of checking entitlements, funding, notifying pupil roll changes/new admissions, arranging transport and professional family support and meetings | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **Early Years Team** – to provide information for funding purposes | ✓ | | | ✓ | ✓ | | |
| **Evolve** for preparation of risk assessments for offsite visits and trips | ✓ | | | | | | Class group |
| **Reading Eggs** for the purpose of accessing online books for independent learning/reading development/homework/show progress | ✓ | | | | | | Class group |
| **PiXL** an online assessment tool to record pupil assessment | ✓ | ✓ | ✓ | | | ✓ | Class group |
| **Class Dojo** a behaviour system used to encourage positive rewards | ✓ | | | | | | |
| **Phonics Screening DfE** – Year 1 Assessments | ✓ | ✓ | ✓ | | | ✓ | |
| **SATA Data LCC** – Year 2 Assessments | ✓ | ✓ | ✓ | | | ✓ | |
| **Perspective Lite** – assessments and data | | | | | | | |
| **Classroom Monitor** – pupil tracking and assessment tool | ✓ | ✓ | ✓ | | | ✓ | |
| **FFT Aspire** for improving pupil test results | ✓ | ✓ | | | | ✓ | |
| **E-Cadets** online teaching resource which teachers access for internet safety. Photos of children's work and them working on activities are shared with the E-Cadet team to gain accreditation. | ✓ | | | | | | Photographs |
| **Lincolnshire County Council** – FSM & PP information | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| **E4education** – for the use of our website | ✓ | | | | | | |

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| **Reading Eggs** – for the purpose of providing additional learning material | ✓ | | | | | | |
| **ePEP System (Virtual School)** – for the safeguarding of vulnerable pupils | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| **IT Service Desk** – pupils login details for IT | ✓ | | | | | | |
| **Parent Pay** – payment system for trips etc | ✓ | | | | ✓ | | |
| **Pobble** Online writing show case for pupils to become published authors. | ✓ | ✓ | | | | | Parents email address |
| **Groupcall Messenger** – to facilitate effective communication | ✓ | ✓ | | ✓ | ✓ | | |
| **Wrates Scholastic Ltd** for providing class and individual pupil photographs | ✓ | | | | | | |
| **JB Sports Coaching** for the purpose of school sports clubs, swimming and competitions | ✓ | | | | | | |
| **Coolmilk** for the provision of fresh milk to pupils | ✓ | ✓ | ✓ | | | | Class group |
| **Twitter** sharing achievements about Academy | | | | | | | Images of pupils (with consent obtained) |
| **Junior Librarian** tracking pupils' reading books | ✓ | | | | | | Class group |
| **Twitter** – for communication purposes | | | | | | | Photographs |
| **Taxi firms** transport of children to and from the Academy | ✓ | | | ✓ | | | |
| **Skegness Academy** – efficient running of our school meals | ✓ | | | | | | Dietary requirements |
| **Southview Swimming Pool** – for the safeguarding of pupils during swimming lessons | ✓ | | | | | | |
| **Skegness Children's Centre** – for the safeguarding of vulnerable pupils | ✓ | | | | | | |
| **Skegness Standard Newspaper** – local newspaper | | | | | | | Images of pupils (with consent obtained) |
| **Skegness Target Newspaper** – local newspaper | | | | | | | Images of pupils (with consent obtained) |
| **Insight Data Tracking Programme –** pupil | ✓ | ✓ | ✓ | | | | Unique Pupil Number (UPN), preferred first |

| records held | | | | | | | and last names, date pupil joined/left the school, in-care status, attendance summaries, customer-defined groups/notes |
| --- | --- | --- | --- | --- | --- | --- | --- |

*\*Nationally-defined personal characteristics descriptions ie gender, ethnicity, first language, pupil premium and free school meals eligibility*